

**OFFICER DELEGATION SCHEME
RECORD OF DECISION**



TO BE UPLOADED TO THE INTERNET BY DEMOCRATIC SERVICES

Date: 1 st April 2022	Ref No: 2100
Responsible Officer: Dill Hawley – Lead for Intermediate Tier	
Type of Decision (please refer to MO Guidance):	
Key <input type="checkbox"/>	Non-Key <input checked="" type="checkbox"/>
Freedom of Information Status: <i>(can the report go in the public domain)</i> Yes	
Title/Subject matter: Contract for the Concession for operating the Bistro Café/Shop/Green Space located in Killelea House Intermediate Care Facility	
Budget/Strategy/Policy/Compliance:	
(i) Is the decision within an Approved Budget?	Yes
(ii) Is the decision in conflict with the council’s policies, strategies or relevant service plans?	No
(iii) Does the decision amend existing or raise new policy issues?	No
(iv) Is the decision significant and/or does it meet the £100,000 threshold for recording?	No
Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	No
Wards affected: Elton	
Consultations:	


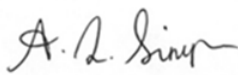
Scrutiny & Review Committee Interest:**Options considered:**

See attached note for details

Decision *[with reasons]*

In accordance with the Council's Contract Procedure Rules an opportunity to manage this facility has been openly advertised on previous occasions with no interest being expressed. The Council has also considered the option of using the in-house service to undertake the same role; however, this was not considered as a viable cost-effective option. The successful bidder approached the Council indicating an interest to undertake the role. Following an evaluation process, it is recommended that the concession is awarded to:

Cosalea
16 The Croft
Euxton
Chorley
Lancashire
PR7 6LH

Decision made by:	Signature:	Date:
Director of Adult Social Services		06.04.2022
Members Consulted <i>[see note 1 below]</i>		
Cabinet Member		13.04.2022

Notes

1. Where, in accordance with the requirements of the Officer Delegation Scheme, a Chief Officer consults with the appropriate Cabinet Member they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained if required, to confirm that he/she has been consulted. Please refer to the MO Guidance.
2. **This form must not be used for urgent decisions.**
3. Where there is any doubt, Corporate Directors should err on the side of caution and seek advice from the Council's Monitoring Officer.